

LONDONDERRY TOWNSHIP BOARD OF SUPERVISORS

Regular Meeting Minutes

March 2, 2020

7:00 P.M.

The Londonderry Township Board of Supervisors held their regularly scheduled meeting on Monday, March 2, 2020, at the Londonderry Township Municipal Building, 783 S. Geyers Church Road, Middletown, Pennsylvania, beginning at 7:00 P.M.

Present: Mike Geyer, Chair
Bart Shellenhamer, Vice-Chair
Mel Hershey, Member
Ron Kopp, Member
Anna Dale, Member
Steve Letavic, Township Manager
Mike Wood, Engineer
Mark Stewart, Solicitor
Jeff Burkhart, Zoning Officer
Andy Brandt, Public Works Director
Monique Dykman, MS4

Attendees: Joe Sheehan
Tom and Kathy Jones
Laura Hayes
Steve Wisniewski
Irv Turpin
John Blair and Pattie Blair
Sara Meyer and Jay Meyer
Matt Royer

Call to Order

Salute to Flag

Citizens Input: None

Approval of Minutes – Mr. Geyer, Chair requested a revision to the February 2, 2020 BOS minutes with a change of Mr. Hershey's vote to yes on the Roll Call Vote for approval of the 2020-01 Ordinance and asked for a motion to approve those minutes. Moved by Ms. Dale, Seconded by Mr. Kopp. Motion approved. Mr. Geyer requested the approval of the February 19, 2020 BOS Work Session minutes. Moved by Ms. Dale, Seconded by Mr. Shellenhamer. Motion approved.

Manager's Report – Steve Letavic

Director of Penn State Agriculture and Environment Center - Mr. Letavic, Township Manager, introduced Mr. Matt Moyer, Director of Penn State Agriculture and Environment Center, who is in a long-term partnership with Londonderry Township. Mr. Moyer obtained a \$955,000 grant along with matching funds with Londonderry Township's DEP funding to develop water restoration projects and expand farmer outreach teams which will meet at the Londonderry Township. Penn State's goal is to get out and reach every farm in the township to meet with farmers, and to help with technical and financial assistance which will improve water quality.

Mr. Letavic offered his thankfulness to years of partnership with Mr. Moyer, and said the grant will be a definite benefit to the farmers.

Woodcrest and Londonderry Estates Sewer Development – Two meetings have been held with HRG, in which they provided updates on the Penn Vest Award and grant funding. Stakes are also being provided for the residents for marking wells and sanitary sewer pipes in preparation for the survey. First phase is design and permitting. A newsletter will come out from HRG to update the residents as the project moves forward. The Township is working with PA American Water, who will credit \$15,000 per household if they connect to the water line. Additional information will be coming from PA American Water for further details. Mr. Letavic indicated he is still working with the developers. He has an open-door policy if anyone has any questions, and encourages residents to keep coming to the meetings.

Treasurer's Report -

Board Chair, Mr. Geyer requested approval to pay the following expenditures for the month of January:

General Fund	\$ 75,589.82
Golf Course	11,396.48
Liquid Fuels	1,147.87
Escrow	-0-
LVFC	-0-
Debt Service	<u>12,813.78</u>
Total	\$ 100,947.95

Moved by Mr. Shellenhamer, seconded by Mr. Hershey to pay the February 2020 expenditures as presented. Motion carried.

Local Share Gaming Grant –

Londonderry Township was a recipient of a grant in the amount of approximately \$92,000 which will be applied toward the debt services payment on the DCIB loan, which is used for funding to replace deficient bridges in Londonderry Township. This has been a good way to fix infrastructure without raising taxes. The County Commissioner has provided great service to the Township. The Township works very hard to find creative ways to raise funding to save cost to our tax payers.

Zoning and Codes – Mr. Jeff Burkhart reported.

Mr. Burkhart informed the Board they should have received their packets for the next workshop with potential ordinance updates. He would appreciate any questions in advance, and will try to answer them prior to the meeting. We have someone looking at the zoning and planning sections of Chapter 22 and Chapter 27 for potential things that need to be updated or have been incorrectly sited.

Mr. Burkhart mentioned the Codes Office is very busy with permits in addition to the logistics plans for the 3-4 upcoming buildings which are in various stages - either conditional use, subdivision or land development. Further information will be provided at the next meeting.

A brief question and discussion period by the board pertaining to questions of Amazon extended lease and parking concerns.

Mr. Burkhart indicated he was informed the lease was until the end of February. He will contact Amazon for further clarification.

230 Diner – Mark Stewart, Solicitor reported.

Mr. Stewart commented on Mr. Haggag's hearing in the Common Pleas Court.

MS 4 Environmental Department – Ms. Monique Dykman reported:

- a. Hired full time intern for spring to be shared with Public Works to input all pipe locational data along with the inspections into GIS.
- b. November buffer planting provided enough "in-kind matching funds"; the grant reimbursed the township \$406.

Public Works Department – Mr. Andy Brandt reported:

- a. Commented on work completed in February and March (see report).
- b. Compost yard is now completed and residents may bring grass clippings only. (Trees and brush go to Zeager Mulch).

- c. Mr. Brandt met with MS-4 and Conservation in replacing pipe on Foxianna Road with the possibility of qualifying for the grant of \$160,000 which will cover the entire cost.

Golf Course Report – Mr. Sam Risteff reported:

Golf Course –

- a. Golf carts and equipment are maintained and repaired.
- b. Courses are being cleaned up early because of the warmer weather.
- c. Crew worked on bunker repairs.
- d. Course is in fairly good condition, with some wear and tear.
- e. Emerald ash will be removed on Seventeen which could be dangerous to golfers and staff.

Pro Shop-

- a. Installing new POS system – Anchor Point- to help track inventories in the ProShop.
- b. Omega completed cabling updates.

Bar and Grill -

- a. Looking for different food and drink options ie slushie ice drinks.
- b. Entertainment scheduled June 4 through October 16
(3 more Thursday's in October)
- c. More events scheduled for on the deck and Banquet Room (Hershey Vineyards).

Engineer's Report – Mr. Mike Wood reported

- a. Londonderry Water Sewer Extension Project – Preparing to submit permit application that is on schedule.
- b. Sunset Park Trail – Starting on design of Phase 2 once boundary issues are established.
- c. Lauffer Road Bridge – Preliminary designs ongoing.

Solicitor's Report – Mark Stewart, Esquire, reported.

Additional funding was awarded by the County for a Township sponsored project to assist in funding for the Rugby Fields and keep the project moving towards completion.

EMA Report – Mr. Gilbert not present.

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New Business – Mr. Hershey mentioned the Fish Fry is going on at the Londonderry Fire Company and held every Friday from February 28th through April 10th from 5 p.m. to

8 p.m. Mr. Hershey commended the Fire Company for doing a great job. Mr. Hershey further reminded everyone that the Fund Drive Letters will be arriving; and, it is a great need in helping to support the Fire Company.

Old Business – None.

A brief discussion was held by the Board and Mr. Risteff on planning for upcoming severe weather and how to prepare for it on the golf course.

Executive Session- None

Adjournment -

Moved by Ms. Dale, seconded by Mr. Shellenhamer. The meeting adjourned at 7:44 p.m.



Secretary

db